

**Details of Posts for engagement to Project Management Unit of State Wildlife Organization, Odisha along with essential & desirable qualifications**

This is to invite applications from Indian nationals for **07 temporary positions** of project personnel to work in the Project Management Unit at the office of Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Odisha. The period of engagement on outsourced basis, Essential Qualification, Desirable Qualification, Age, Monthly Emoluments, and other details of the aforementioned positions are provided below:

Sl. No.	Positions & Number	Essential Qualifications	Desirable Qualifications	Upper Age limit for submitting application (in years)	Monthly emoluments in Rupees (Excluding applicable GST & Service Tax)	Description of Work	Duration
1	Monitoring & Evaluation Expert-I (Habitat Management & Research) (1)	Master's degree in Biological Sciences /Wildlife/ Environment/ Botany/ Zoology/ Biodiversity Conservation or any Life Sciences) from a recognized University with minimum of 60% aggregate marks & minimum 5 years' experience in relevant field	PhD in Wildlife related subjects, experience of working in wildlife sector, having national level fellowship (UGC/CSIR/ICAR NET/GATE), good knowledge of using Microsoft office excellent Oral and Written communication skills with proficiency in scientific communication	45 as on last date of receiving of application	60,000/-	(a) Candidates will lead a team and Conduct field research, surveys, trainings, capacity building, data management, analysis and report-writing for monitoring of wildlife, relevant application monitoring (b) Job also includes liaisoning with Circles and Territorial & Wildlife Divisions & to discharge any other such works related to effective management of wildlife, protection, conservation initiatives that would be undertaken by Department.	12 months & extendable on satisfactory performance or duration of the project

			proven by publication(s) in peer reviewed journals, prior experience in working with research organizations, conduction of research related to Wildlife habitats, conflict management			The place of work can be at the state headquarters or in the field and the work would involve field work.	
2	Monitoring & Evaluation Expert-II (Policy & Wildlife Management) (1)	Master's degree in Biological Sciences /Wildlife/ Environment/ Botany/ Zoology/ Biodiversity Conservation or any Life Sciences) from a recognized University with minimum of 60% aggregate marks & minimum 5 years' experience in relevant field	PhD in Wildlife related subjects, experience of working in wildlife sector, having national level fellowship (UGC/CSIR/ICAR NET/GATE), good knowledge of using Microsoft office excellent Oral and Written communication skills with proficiency in scientific communication proven by publication(s) in peer reviewed journals, prior experience in making policies, working with National	45 as on last date of receiving of application	60,000/-	(a) Candidates will lead a team and conduct field research, surveys, trainings, capacity building, data management, analysis and report-writing for monitoring of wildlife, relevant application monitoring(b)Job also includes liasoning with Circles and Territorial & Wildlife Divisions & to discharge any other such works related to effective management of wildlife, protection, conservation initiatives that would be undertaken by Department. The place of work can be at the state headquarters or in the field and the work would involve field work.	12 months & extendable on satisfactory performance or duration of the project

			Level Drafting of policies				
3	Subject Matter Specialist (Habitat Management) (1)	Master's degree in Biological Sciences /Wildlife/Forestry/ Ecology/Environment/ Botany/ Zoology/ Biodiversity Conservation or any Life Sciences with minimum of 60% aggregate marks from a recognized University with minimum 2 years' experience in relevant field.	Preferences will be given to candidates having PhD in ecology or habitat related subject, having national level fellowship (UGC/CSIR/ICAR NET/GATE), also the Candidate should have prior experience of working in GIS, Habitat Mapping, Statistics, Writing Scientific Manuscripts with good knowledge of Wildlife, Flora and Fauna. Candidates must possess adequate experience of working in MS Office, excellent Oral and Written communication skills with proficiency in scientific communication proven by publication(s) in peer reviewed journals.	35 as on last date of receiving of application	40,000/-	(a) Collection of baseline data on various wildlife and their habitat parameter (b) Undertake intensive research on impacts of climate change on habitat (c) Assessment of anthropogenic drivers The place of work can be at the state headquarters or in the field and the work would involve field work.	12 months & extendable on satisfactory performance or duration of the project

4	Subject Matter Specialist (Carnivore Specialist) (1)	Master's degree in Biological Sciences /Wildlife/ Zoology/ Biodiversity Conservation or any Life Sciences with minimum of 60% aggregate marks from a recognized University with minimum 2 years' experience in relevant field after completion of Masters' Degree.	Preferences will be given to candidates having PhD in Wildlife related subjects, having national level fellowship (UGC/CSIR/ICAR NET/GATE) experience of working on big cats like Tigers/ Leopards/ hyenas etc. & good knowledge of using Microsoft excel/word/ MIS/ GIS	35 as on last date of receiving of application	40,000/-	(a) Monitoring and regular analysis of data through iWLMS/OFMS/mSTRIPES (b) Disease surveillance and monitoring in all PAs. (c) behavioral studies of targeted species and supervise field functionaries (d) conduction of population ecology related research work of targeted species The place of work can be at the state headquarters or in the field and the work would involve field work.	12 months & extendable on satisfactory performance or duration of the project
5	Subject Matter Specialist (Wetland Management) (1)	Master's degree in Biological Sciences /Wildlife/Forestry/ Environment/ Botany/ Zoology/ Biodiversity Conservation or any Life Sciences) with minimum of 60% aggregate marks from a recognized University with minimum 2 years' experience in relevant field after completion of Masters' Degree.	Preferences will be given to candidates having PhD in Wildlife related subjects, having national level fellowship (UGC/CSIR/ICAR NET/GATE), experience of monitoring, bird-habitat relationship and monitoring, stream ecology/aquatic biology/ previous working experience in Gangetic & Irrawaddy	35 as on last date of receiving of application	40,000/-	(a) Conduct & monitor the estimation of targeted animals and data compilation (b) Disease surveillance and monitoring in all PAs. (c) behavioral studies of targeted species and supervise field functionaries (d) conduction of population ecology related research work of targeted species The place of work can be at the state headquarters or in the field and the work would involve field work.	12 months & extendable on satisfactory performance or duration of the project

			Dolphins, Crocodiles, Olive Ridley turtle, Terrapins, Snakes & other reptiles/ aquatic and terrestrial birds.				
6	Subject Matter Specialist (Law & Policy) (1)	Bachelor's degree in Law (LLB) with minimum of 60% aggregate marks from a recognized University with minimum 2 years' experience in policy making and legal advisory	Preferences will be given to candidates having LLM degree with working experience in policy making, work in law firms	35 as on last date of receiving of application	40,000/-	(a) Monitoring of Wildlife offence cases of Divisions (b) To give handholding support to Inquiring Officers in benchmark wildlife cases The place of work can be at the state headquarters or in the field and the work would involve field work.	12 months & extendable on satisfactory performance or duration of the project
7	Subject Matter Specialist (Outreach & evaluation) (1)	A full time post graduate degree in Media management/Mass communication/ Sociology/Anthropology/ Social Sciences/ Economics/ Rural Development with minimum of 60% aggregate marks from a	Preferences will be given to candidates having PhD in related subjects with experience of above nature working in Government/ Government undertaking. Experience of working in External Aided Project dealing in NRM/ working in	35 as on last date of receiving of application	40,000/-	(a) Organize events/ workshop, develop knowledge material, design and publish/ produce newsletters, reports and documentaries. (b) Design publicity and Plan & execute media campaign, awareness campaigns maintain digital library. (c) Socio-economic survey, Stakeholders consultation and participatory rural appraisal The place of work can be at the state headquarters or in the	12 months & extendable on satisfactory performance or duration of the project

		premier institute with minimum of minimum 2 years of relevant experience in the field of mass communication or media management in Government/ External aided projects or in other sectors in similar capacity.	developmental projects/ Livelihood programmes/ organization of capacity building programmes/ involvement in convergence projects/ experience in documentary making & working with press			field and the work would involve field work.	
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**List of Annexures-**

- 1. Annexure I -General Terms and Conditions**
- 2. Annexure II -Application Form**
- 3. Annexure III -Timeline for the recruitment process**

**GENERAL TERMS & CONDITIONS**

1. **Applicant(s) must read the below stated terms & conditions carefully before filling up the Application Form.**
2. The candidates can download and submit the scanned copy of duly filled-in **Application Form (Annexure II)** along with **self-attested** copies of certificates, documents, and other relevant testimonials via email to the email address- **pratyush.hr.09@gmail.com** or they can send the hardcopy of the Application Form along with all relevant documents **by speed post/ Registered post** in the address- **M/S PRATYUSH, A/62, KRISHNA GARDEN COMPLEX, PHASE-II, JAGAMARA, BHUBANESWAR-751030** so as to reach us latest by **17:30 hrs on Monday, 18<sup>th</sup> December 2023.**
3. The subject on top of the envelope carrying application must clearly mention “**Application for Post \_\_\_\_\_ ‘2023 of State Wildlife PMU’.**”
4. The candidates need to pay ‘**Application Fee**’ of **Rs. 500/- (Rupees Five Hundred only)** in form of cash/ any other mode of UPI payment (Google Pay/ Phone Pay. etc.) on the day of Walk in Interview for which due receipts will be issued.
5. Incomplete/late applications and applications not submitted in the prescribed format or without deposit of requisite fees will be rejected.
6. Candidate(s) presently working with any of the Organization/NGO/Project must ensure to attach a copy of the “No Objection Certificate” from their concerned employer/PI of the project, as the case may be.
7. Shortlisting of applicants for walk in interview will be based on essential qualification, age limit, UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*), and due weightage will be given for percentage of marks in Masters’ Degree, work experience, Project research experience & Paper publications in various peer review journals, technical/ Research Reports and books, manuals etc.
8. The candidates will receive the call letters/ texts/ voice calls to attend the interview via emails/ WhatsApp messages. The call letters/ texts/ voice calls will contain the detailed address of the venue of the interview and other relevant details.
9. Mere fulfillment of the minimum advertised qualification and experience requirement **DOES NOT** automatically entitle an applicant to be called for an interview. The decision of the Selection committee in all matters relating to eligibility, acceptance, or rejection of the application and mode of selection will be final and binding on the candidates. No inquiry or correspondence will be entertained from individual.
10. All original documents/certificates must be produced at the time of interview for necessary verification.
11. At the time of the verification of original documents or even after selection, if it is found that the applicant has attempted to willfully conceal, misrepresent or canvass the facts, such applicant will not be considered for selection, and due action will be taken.
12. The positions advertised are purely temporary as specified in the advertisement and the engagement can be terminated at the discretion of the advertiser at any time without assigning any reason(s) thereof.

13. The selection will be done on the basis of the educational qualifications, experiences and the performance in the interview.
14. After announcing the results, the candidate should join immediately in their post or as directed by the advertiser/ principal employer.
15. A waiting list will also be prepared having equal number of candidates as in the merit list for the posts advertised. This wait list will initially be valid for one year from the date of its publication and can be extended for any such appropriate time and for any number of times as deemed fit by the advertiser.
16. The agency reserves the right to reject any application/candidature because of incomplete information provided by the candidate or for any other reason(s), thereof.
17. No T.A/D.A. will be given to candidates for appearing the interview.



**Annexure II****APPLICATION FORM FOR THE TEMPORARY POSITIONS AT PROJECT MANAGEMENT UNIT,  
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS (WILDLIFE) & CHIEF WILDLIFE  
WARDEN, ODISHA****1. Personal Information:**

<b>a.</b>	Post Applied For		<i>Recent passport size colour photograph of the candidate</i>	
<b>b.</b>	Name of the Applicant			
<b>c.</b>	Current Designation			
<b>d.</b>	Current Pay-Scale ( <i>if any</i> )			
<b>e.</b>	Father's/Husband's Name			
<b>f.</b>	Date of Birth & Age in year			
<b>g.</b>	Contact Details	Correspondence Address		
		E-mail		
		Mobile (WhatsApp ) No.		

**1. Academic Achievements:***(Attach self-attested copies of mark sheets and degree certificates)*

Examination Passed	Year	Institution	Subjects	Percentage of marks obtained
Matriculation				
Higher Secondary				
Bachelors' Degree				
Masters' Degree				
Doctoral Degree (Ph.D.)				

**2. Details of work experience in relevant fields pertaining to past past/current employment:***(Attach self-attested copies of experience letter/certificates of such employment issued by the employer)*

S. No.	Name of Institute/Organization/ Department	Designation	Period		Monthly Emoluments
			From	To	

**3. a) Details of Publications (please attach separate sheet if needed):**

Category	Number
(1) Peer-reviewed journal articles	
(2) Technical/ Research Reports	
(3) Books/ Book Chapters/ Manuals	
(4) Others	

**4. b) Details of Projects/work experience (please attach separate sheet if needed):**

S. No.	Projects	Nature of Duties (Roles and responsibilities held by applicant)

5. Candidate passed UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*) should provide details.
6. Research publications, title of the publication, year of publication, journal, etc., may be indicated (reprints may be enclosed). Details may be given in a separate sheet.
7. Seminar/Symposium/Workshop/Conference attended.
8. National Parks, Sanctuaries & Forest areas visited, and a paragraph on self interest in the field of Wildlife Conservation & Research (*attach a separate sheet if needed*).
9. Name, Address and Phone Number of three references:
  - 1.
  - 2.
10. Attach testimonials from any two references, as mentioned above by the applicant.

**Declaration by the Applicant**

I declare that all the particulars stated in the application and enclosures are accurate to the best of my knowledge and belief.

**(Signature of Applicant)**

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**List of attachments:**

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

**Timeline for the recruitment process**

<b>Sl. No.</b>	<b>Activities</b>	<b>Timeline</b>
1	Availability of application form	03.12.2023 (Sunday) 11.30 A.M. onwards
2	Last date for receiving of applications	18.12.2023 (Monday) 05.30 P.M.
3	Issue of call letter for Interview through mail/ WhatsApp message	19.12.2023 (Tuesday) 12.30 P.M. onwards
4	Date of Interview	26.12.2023 (Monday) 09.00 A.M onwards
5	Publication of result	27.12.2023 (Wednesday) 02.30 P.M.
6	Reserve day	28.12.2023 (Thursday)